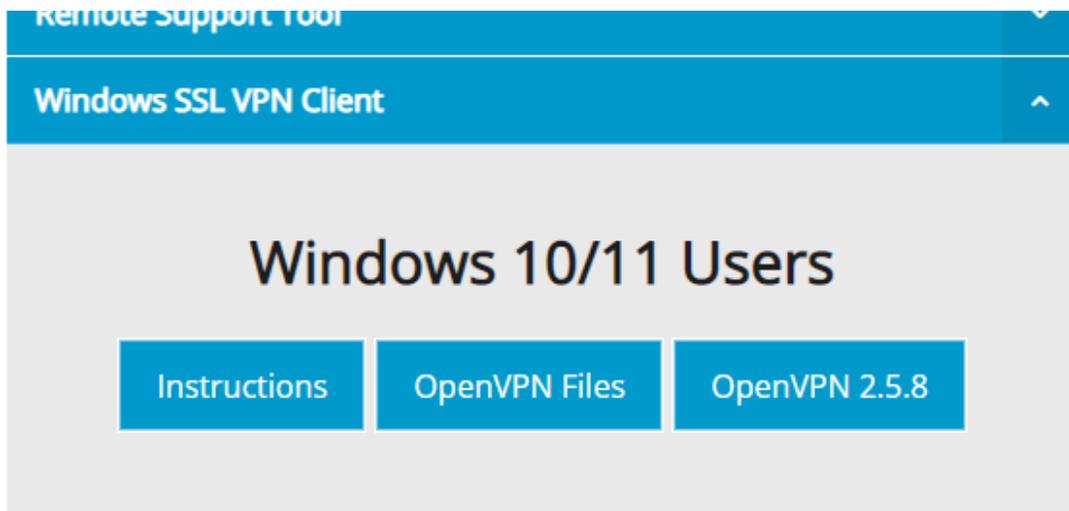


## OpenVPN Community for Windows 10 and newer OS

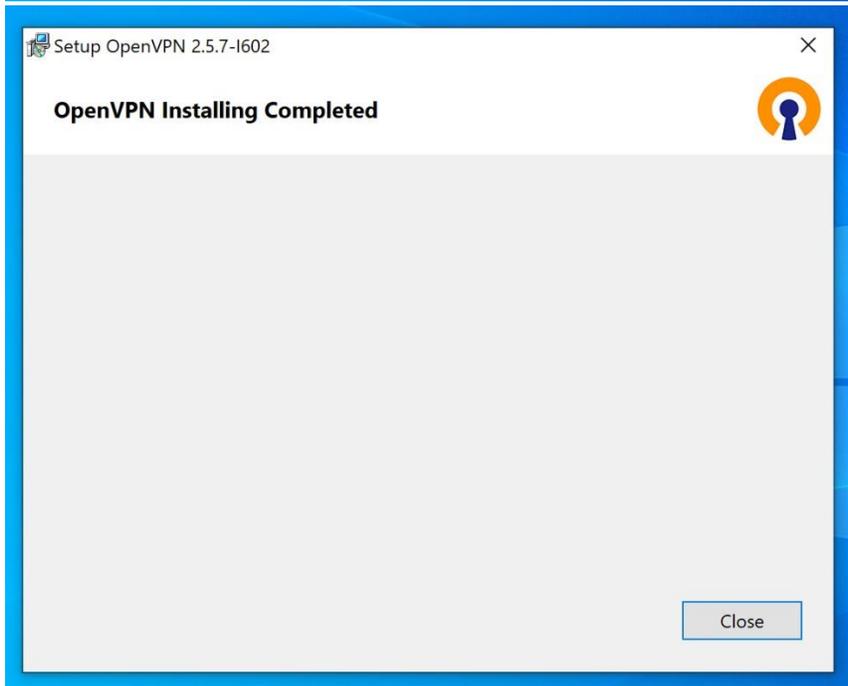
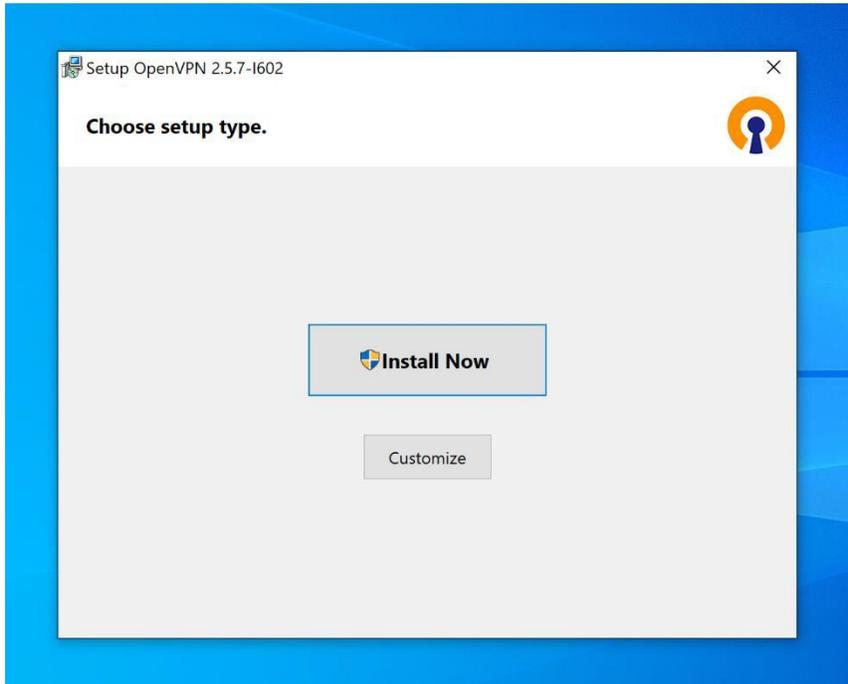
---

1. **Download OpenVPN config files and OpenVPN 2.5.8 from our Help Desk:**  
<https://www.etechnology.com/helpdesk/>

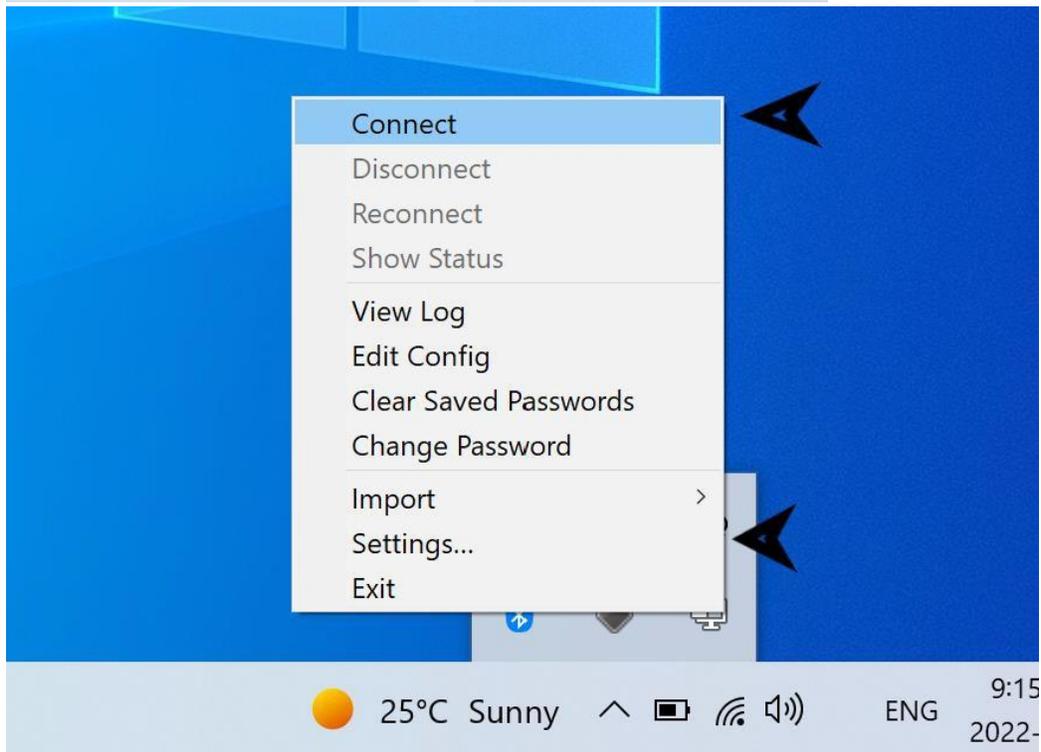
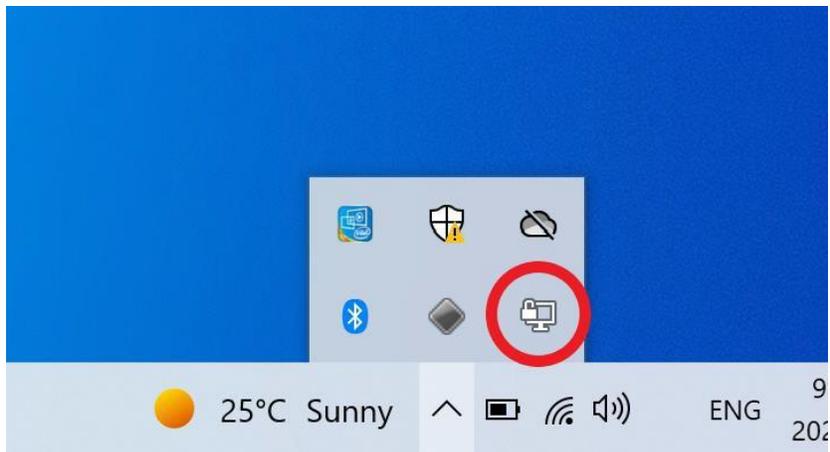
Note: you must unzip config files



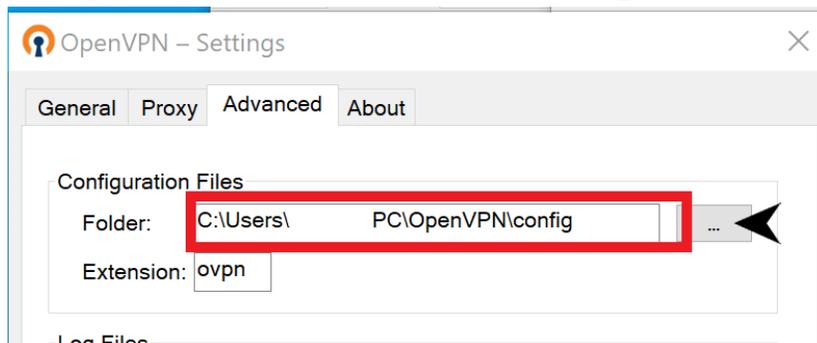
2. Run OpenVPN installer and follow install directions (may need admin password during install)



3. Once installed right click icon in tray (bottom-right of screen next to time and date) and go to settings

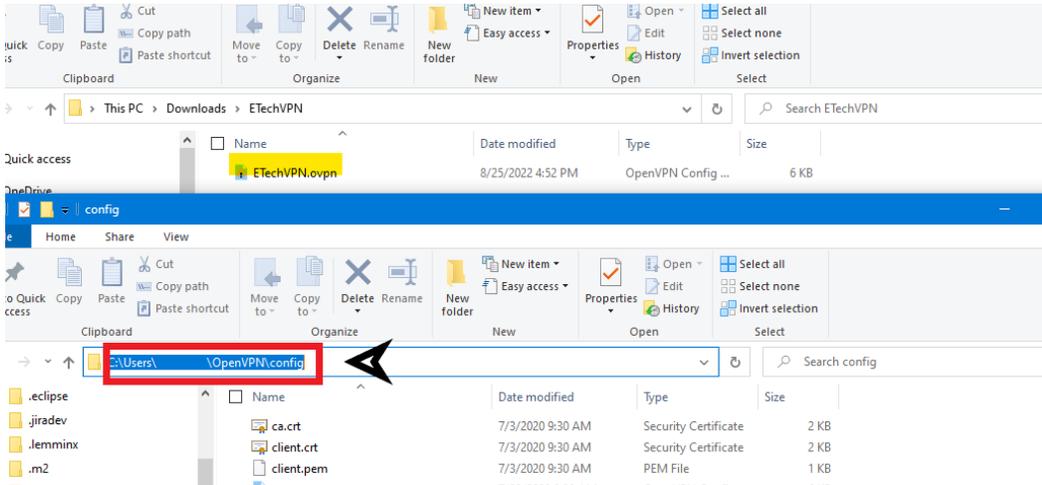


#### 4. Navigate to Advance tab and note Configuration Files Folder

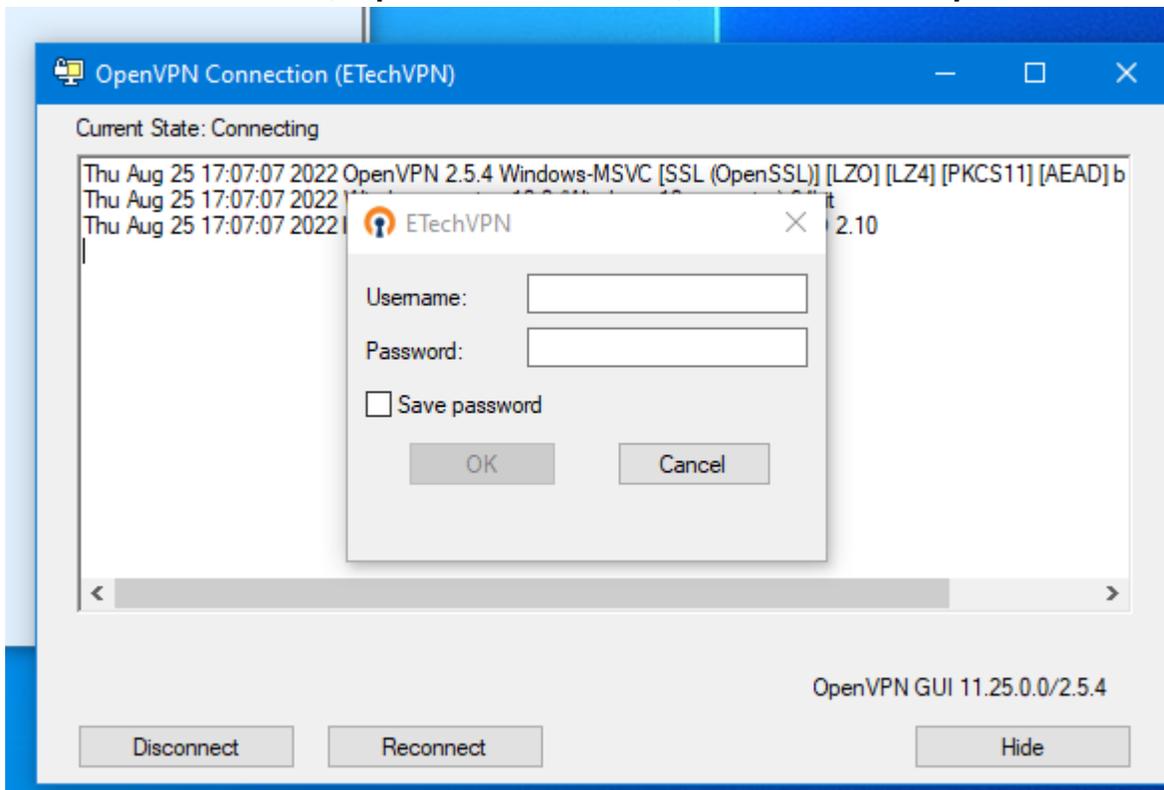


**5. Find Folder in File explorer and copy config files downloaded earlier to this location**

Please Note: You may delete all other old files in this location to avoid confusion later.



**6. Then Right-click the icon in the tray again (refer to step 4) and click connect, input VPN credentials, check click save password**



7. Once connected you will see a notification alerting you that the VPN is now connected, and the icon will be green



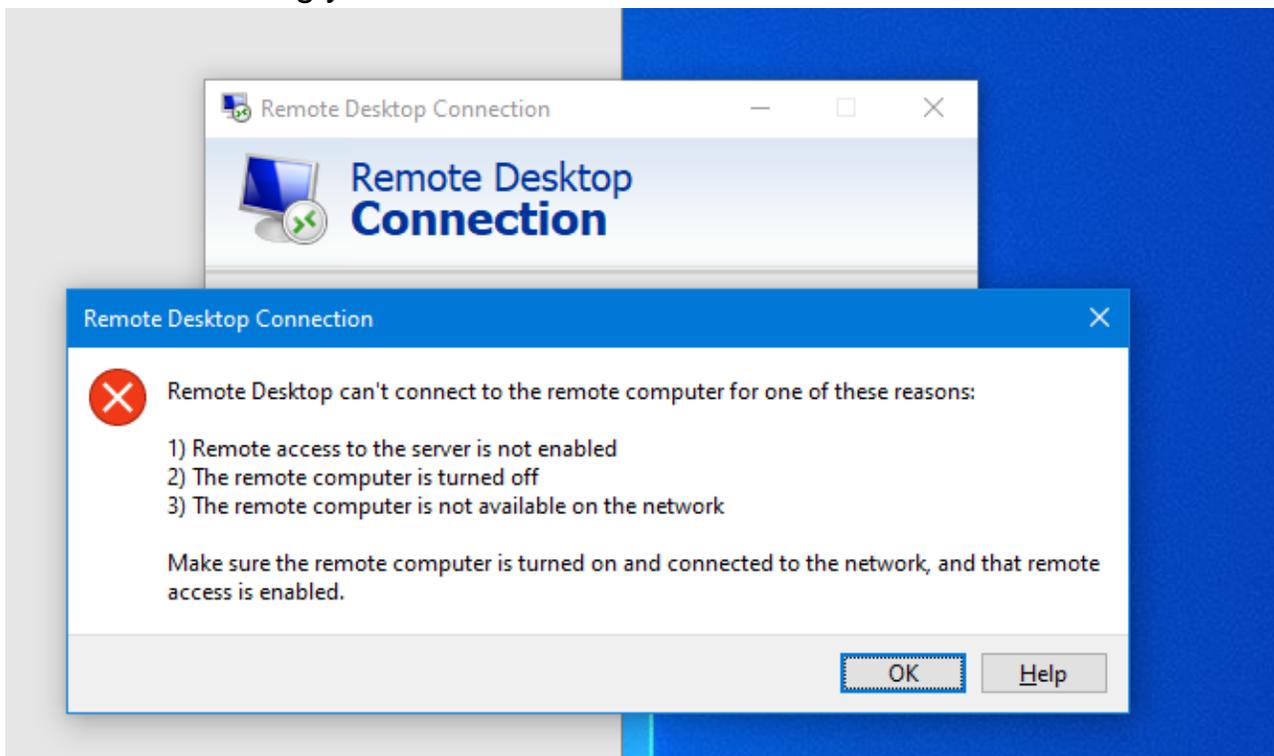
Connected!

---

## Troubleshooting

---

If when connecting you see this error:



Try these steps...

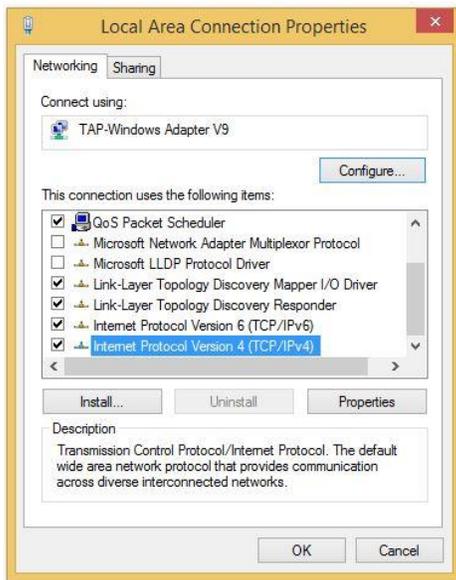


- Go to 'Control Panel'
- Click on 'Network and Sharing Center'
- Click on 'Change adapter settings'
- Right click the VPN Connection called "TAP-Windows Adapter V9" and select Properties

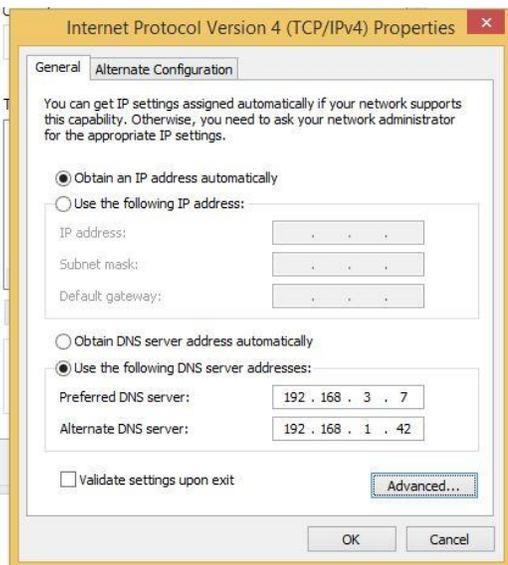
### 1. Locate VPN connection in Network Connections Folder



### 2. Highlight Internet Protocol Version 4 (TCP/IPv4), right click and select the Properties



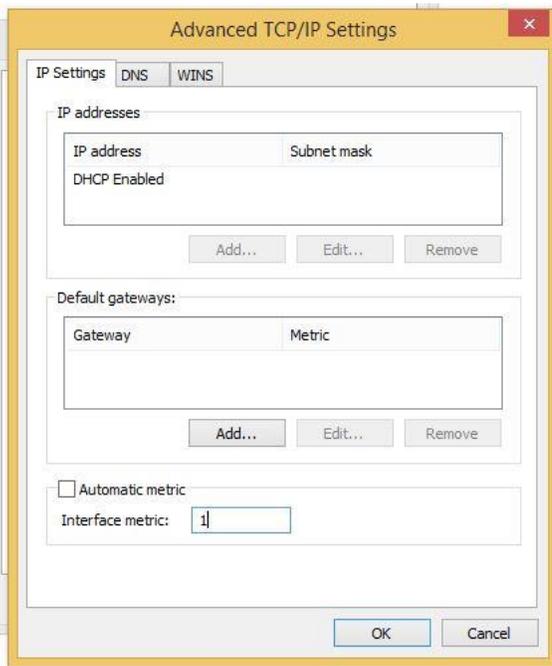
### 3. Modify bottom half of Window



- In the bottom half select radio button "Use the following DNS server addresses:"  
Preferred DNS: 192.168.3.7  
Alternate DNS: 192.168.1.42



## 4. Advanced TCP/IP Settings



- Next, click on the Advance button located near the bottom right.
- The Advance TCP/IP Settings window should appear.
- Uncheck Automatic metric.

## 5. Automatic Metric value test box

- In the textbox input: 1
- Save all changes by clicking on 'OK' for all remaining windows.

## 6. Go back to Control Panel / Network and Sharing Center

- Click on 'Change adapter settings' and locate your **Ethernet Internet Connection** and go to properties
- Highlight Internet Protocol Version 4 (TCP/IPv4) and click on Properties.
- Make sure 'Obtain an IP address automatically' is selected
- Make sure 'Obtain DNS server address automatically' is selected
- Next, click on the Advance button located near the bottom right.



- The Advance TCP/IP Settings window should appear.
- Uncheck Automatic metric.
- Once "Automatic metric" has been unchecked, input 10 inside the text box. Save all changes by clicking on 'OK' for all remaining windows.

## 7. Go back to Control Panel / Network and Sharing Center

- Click on 'Change adapter settings' and locate your **Wi-Fi Internet Connection** and go to properties
- Highlight Internet Protocol Version 4 (TCP/IPv4) and click on Properties.
- Make sure 'Obtain an IP address automatically' is selected
- Make sure 'Obtain DNS server address automatically' is selected
- Next, click on the Advance button located near the bottom right.
- The Advance TCP/IP Settings window should appear.
- Uncheck Automatic metric.
- Once "Automatic metric" has been unchecked, input 10 inside the text box. Save all changes by clicking on 'OK' for all remaining windows.

